

PAC EQUIPMENT FORM; Directions for use (please read):

Return to PAC Coordinator within 5 days of Facility App submittal – fax 425-456-4584 OR 12037 NE 5TH Street, Bellevue WA 98005

To complete this form: In the **COLUMN** of the school being used **CIRCLE** the items needed.

If the equipment is available at that school, a 'Y' will be indicated. If it is not available 'N' is indicated. Associated costs are indicated with '\$Y'. A number indicates the *general* amount available at that school; *each theater, and the equipment within, are used daily for learning. At times the full number indicated is not available and not known until we arrive.*

Add special instructions on each line or at bottom in the comments section

Name of Event: <i>NW Sound Show Broadway Music</i>		Day of Event Contact Name: <i>Carl Gysler</i>	
Date of Event: <i>4/20/16</i>	PAC or Schl: <i>Bellevue A.S.</i>	Day of Event Contact Number: <i>571-814-8349</i>	
Description of Event:			

Add Comments in this column or at bottom ↓

		BHS	IS	IHS	NHS	SHS
STAGE						
FULL STAGE Or		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
HALF STAGE Or	(Mid-stage forward)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
APRON ONLY	(In front of CLOSED Grand curtain- generally used for lectures)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Grand Curtain Set (how do you want the main curtain to look?)	CIRCLE ONE: 1)Down & closed 2)Down & open 3)Stage Framed (grand valanced at top w/false walls extended)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

LIGHTING						
House/Lecture	Audience and apron lights only	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Standard	AS IS when you enter PAC; no light adjustment; Can be operated by User from panel or turned on at start of program and left	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Custom	Requires Technician -- Specific; include info on spots & genie lift; COLORED GELS ARE USER PROVIDED	\$Y	\$Y	\$Y	\$Y	\$Y

AUDIO
Use of most items requires technician

Choir Microphones	hung at front of stage; used for choirs <i>YES</i>	0	0	2	0	2
Wireless Microphones	Handheld/Lapel (or clip on) <i>1</i>	<i>13</i>	1	2	2/3	1/0
Floor Table Boundry Microphones	lays flat on floor or table; supercardioid condensor <i>1</i>	0	0	2	3	3
Vocal Instrument Microphones	Dynamic Supercardioid	8	4	6	7	13
Mic Stands	<i>4</i>	<i>48</i>	3	4	7	8
Monitors/Speakers	Generally used for musical feedback <i>YES (2)</i>	2	2	4	4	3
Communication Head-Sets (wired only)	<i>2</i>	<i>24</i>	6	6	6	12
Projector (permanently mounted in front of screens)	EPSON PowerLite 8300NL; User must bring in computer to project presentations	Front	Front	Front	Front	Front
Projection Screen	Permanently mounted in front of main curtain at all schools	Y	Y	Y	Y	Y
USER MUST PROVIDE COMPUTER	No MAC Support	USER PROVIDED				
CD Player	*Cannot accept MP3 formatted disks	Y	Y*	Y*	Y	Y*
DVD Player		Y	Y	Y	N	N
Assisted Listening Devices		Y	N	Y	Y	Y

ADDITIONAL OPTIONS						
Podium	Identify which side of stage L C R	Y	Y	Y	Y	Y
Music Stands	Must be Ordered; associated costs (delivery charge) for users only; in bulk of 30; 60 total <i>1</i>	\$Y	\$Y	\$Y	\$Y	\$Y
Choir Risers	Must be Ordered; associated costs (delivery charge) for public users only; 4 sections, 3 risers/20 students per section – no backs	\$Y	\$Y	\$Y	\$Y	\$Y
Piano (Upright only)	Associated Costs to public users	\$Y	\$Y	\$Y	\$Y	\$Y
Shells	Associated Costs to public users	N	N	\$Y	\$Y	\$Y
Clouds	Associated Costs to public users <i>YES</i>	<input checked="" type="checkbox"/>	N	N	\$Y	\$Y
Orchestra Pit	Associated Costs; cover removal/installation	\$Y	N	\$Y	\$Y	\$Y

Other						
Locking Fly Rail	Requires Technician	Y	N	Y	Y	Y
"Green" Room	List items needed, i.e., tables, chairs <i>YES 3 Tables 25 Chairs</i>	<input checked="" type="checkbox"/>	Y	Y	Y	Y
Ticket Booth	<i>YES</i>	<input checked="" type="checkbox"/>	N	Y	Y	Y
Coat Room		N	N	N	N	Y
Lobby	<i>YES 5 TABLES</i>	<input checked="" type="checkbox"/>	Y	N	N	Y
Other Rooms Needed	List other rooms being used in Additional Comments below					

(gen. used for musical feedback) *cannot accept MP3 formatted disks

Additional Comments: (please be as specific as possible, we will be using this to support your event)